



## INFORMATION TECHNOLOGY

*Division:* **ADMINISTRATION**  
*Chapter:* **INFORMATION  
TECHNOLOGY**  
*Policy:* **REMOTE ACCESS**  
*Section:* **PURPOSE,  
SCOPE,  
POLICY**  
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*Revised:*

### I. PURPOSE

To require users of the Department of Public Safety (DPS) information technology systems to use secure methods when accessing agency systems remotely.

### II. SCOPE

This policy applies to:

DPS Employees – Individuals who are employed by the DPS which includes full-time, part-time, contractor, and temporary workers.

System Administrators – Individuals responsible for maintaining a multi-user computer system including a local-area network (LAN), a mainframe, or other distributed system.

Vendors – Non-State entities that conduct business with the State.

### III. POLICY

#### Remote Users – All Users

Any user requiring access to a DPS internal network will use an approved Virtual Private Network (VPN) client and a DPS managed device. Exceptions to this policy must be explicitly authorized by the DPS CIO. Dial-in access will be granted on a case by case basis and will only be authorized if a more secure method is not available.

#### Remote Users – System Administrators

For system administrators, remote access to DPS internal systems must be performed using an approved VPN client and a DPS managed device – no exceptions.